

**Durand Heritage Foundation
Board of Directors Meeting
November 12, 2000
Minutes**

The meeting was called to order @ 10:25 a.m.

Present: Mike Durand, John Durand, Blanche and Marvin Hammer, Anna Olson Webber, Ellen Durand Olson, Joanne Berres, Suzanne Krasovich, Robert Durand (proxy for Richard Durand), Marilyn Durand

Agenda Items

Minutes: Reading of the Minutes: The minutes of the board meeting were read by Blanche Hammer. John Durand requested the minutes be changed to reflect that the date of the November meeting was changed from to November 12. The change was so amended. A motion was made that the board meeting minutes be approved as amended. The motion was seconded and carried.

Financial Report: A year-to-date (November 10, 2000) financial statement prepared by Mike Durand and Susanne Krasovich was discussed. Mike Durand noted that the statement was a "working document" in need of minor adjustments.

Discussion Items:

- A donation of \$89.00, the proceeds of the Durand Reunion held in July, was presented to the Foundation by Harry Durand, son of Peter and Marina Durand.
- A thank-you to the trustees of the trust account of Mrs. Gilbert (Fern) Durand for their donation of \$1,000.00.
- Thank-you to John Durand for an unspecified donation.
- Mike Durand noted that, according to the rules of a 501(3)(c)(non-profit) foundation, board members' donations cannot exceed 5% of the nonprofit's annual budget.
- A motion was made to reimburse Mike Durand for expenses of \$381.00. The motion was seconded and passed.

Round-Table Discussion:

- Tax-Exempt Status: John Durand noted that the Foundation's status as a tax exempt organization is subject to re-evaluation every three years following the first official annual meeting of the board of directors. "The more institutionalized [the Foundation is] the more accountable we have to become."
- Rotation of Board of Directors: A lengthy discussion addressed questions regarding the structure of the board of directors: number of board members; selection process; length of term; and rotation of officers: The board is currently comprised of 8 members. A two-year rotation for all board members could possibly leave the board without an experienced director. To alleviate this possibility, Bob Durand made a motion to add a 9th member to the board. The motion was seconded and passed.
- The following board rotation was suggested: three board members for a one-year

term (Richard Durand, Suzanne Krasovich; new board member); three board members for a two-year term (Joanne Berres, Mary Brusegard, Blanche Hammer); three board members for a three-year term (Mike Durand, John Durand, Roger Durand).

Annual Board Meeting: The selection of a date for the first annual meeting of the board of directors was postponed.

Use of Internet for Foundation Management and Work/Project Accomplishments: There was general agreement among board members that the Foundation's officers be computer literate to better facilitate project management. It is less important that board members are computer literate. The software known as "Brother's Keeper" is an effective tool for genealogy projects. Mike Durand noted that 14,000 names were uploaded into the family tree in August. Blanche Hammer's substantial contribution the establishment of the family records data base was noted with great appreciation

Committee Reports:

Family Stories: The current newsletter's feature story on Bioni Durand and his son, Gerard was noted. Material for future story development include ideas and/or writings submitted by Rosemarie Wong, daughter of Arthur and Eleanor Becker Durand, Nouella Hagge, daughter of Felix and Anna Durand, and an article-in-progress entitled "Men in the Military" by Jim and Bob Durand, sons of Eugene and Florence Kehoe Durand.

Also discussed was the possibility of access to the writings and photographs contained in a trunk formerly owned by Beatrice Durand Derrick. The trunk is now in the possession of her son, Gaylen Derrick.

Membership: Membership currently stands at 155. Membership has doubled every 12 months. Annual proceeds for the membership dues is \$540.00. Thirty-six membership are due for renewal. Following a general discussion of how to encourage membership renewal, it was suggested that a form letter and e-mail (if applicable) alert members that it is time to renew. Blanche Hammer will send the letter and e-mail.

Next Meeting: The next board meeting is scheduled for April 8 at the home of Roger Durand.

Adjournment: Mike Durand closed the meeting by noting the impressive progress of the the Durand Heritage Foundation in just the last six months. The meeting adjourned at 3:45 p.m..

Respectfully submitted,

Ellen Durand Olson January 29, 2001