

DRAFT
Minutes
of the
Durand Foundation Board of Directors Meeting
On
5 October, 2003

Board Members Present:

Mike Durand, President
John Durand, Vice-president
Roger Durand, Secretary
Yvonne Cariveau
Alice (Durand) Keppel, Treas.
Susanne Krasovich
Richard Durand
Blanche (Durand) Hammer
Mary Brusegard

Board Members Absent:

Tom Bacig

Non-board Members Present:

Marilyn Durand
Carol Durand
JoAnne Berres
Ed Durand
Matt Krasovich

Noting a quorum present, Mike Durand opened the meeting at 1040.

Reading of previous meeting minutes- Roger Durand

The minutes of the 26 April, 2003 meeting were read by the secretary. A list of the current members was distributed.

MOTION: A motion to accept the minutes was made and seconded.

VOTE: Motion carried unanimously.

Treasurer's report –Alice Keppel

The treasurer's report was presented and is held on file by Alice subject to review by members.

Cash on hand as of 31 Aug, 2003 was \$583.35. Deposits of about \$400 have been made since then.

John Adelard Durand Scholarship Fund amount on Aug 31, 2003 was \$1,415.00.

MOTION: A motion to accept the treasurer's report was made and seconded.

VOTE: Motion carried unanimously.

A discussion of the current membership, assets, and liabilities of the foundation occurred. Using current expenses (\$3322) and active memberships (125), the dues should be at least \$26.50 per year. Donations and other income was not used. The effect of discounting three year subscriptions was discussed as well as the uncertainty of the stability of current expenses.

MOTION: A motion was made and seconded to adopt the following financial goals:

1. Membership dues should meet the expected operating and newsletter expenses.
2. Projects should be funded prior to initiation.
3. A reserve fund equal to 50% of annual expenses should be accumulated and maintained over the next 2 year period.
4. An organizational plan for dissolution should be drafted within 6 months.

VOTE: Motion carried.

MOTION: A motion to limit dues to one or two year periods without discounting was made and seconded.

VOTE: Motion carried.

MOTION: A motion to increase member dues to \$25 effective 1 Jan 2004 was made and seconded.

VOTE: Motion carried.

ACTION: Newsletter and website references to dues must be changed to reflect that no discounted memberships will be offered, no three year subscriptions will be offered, and dues will be increased to \$25 on 1 Jan. Roger will explain the changes in the newsletter.

Election of Board of Directors and Officers

Roger Durand reported on the Nominating Committee's (ad hoc) recommendations.

Board Member elections:

MOTION: A motion to re-elect Mike Durand, John Durand, and Roger Durand as board members for a three year term and to elect Joanne Berres for a three year team was made and seconded.

VOTE: Motion carried unanimously.

Officer elections:

MOTION: A motion was made and seconded to elect the following for a two year term: Roger Durand as Chair; John Durand, Vice Chair; and, Richard Durand as secretary.

VOTE: Motion carried unanimously.

Standing Committee Reports

- **Research Committee:** Roger Durand and Yvonne Karsten

Meeting: Roger reported that research committee members met to establish areas of common research interest among members. The area of common interest was the 1800 migration pattern and causes from Quebec to Minnesota.

Richard Durand has continued to research the families of Pierre Durand. He and Dennis Durand submitted hundreds of names, dates, and places to Blanche Hammer for addition to the family tree.

Richard and Roger Durand visited Bill and Martha Derrick in early September to assess the trunk of documents gathered by Gaylen, Loren, and Gay Derrick's mother, Beatrice Durand Derrick. Roger scanned the first book for documentation.

- **Records Committee:** Blanch Hammer

Blanche Hammer reported on her addition of over 500 individuals to the family tree. The families were those researched by Richard and Dennis Durand and the Durand in Edmonton, Canada.

Blanche also re-informed the board of family tree update policies and aides to gather meaningful information:

- Family group sheet form on our web site.
- Contributors need to present "processed" information.
- Policy on non-"Durand" lines to limit of one generation (non-Durand surname of children) past the Durand person unless they are members.

- **Newsletter Committee:** John Durand

John Durand reported that the next issue is ready to print and that the following issue may not be ready by Christmas. John reported that Ellen Durand has been doing most of the work as editor for the last editions and complemented her on her fine work.

- **Membership/Marketing Committee:** Mike Durand

- Current active members (dues paid): 128.
- Direct mail results for new members: the committee felt it was too early to tally results of the recent mailing to about 100 Minnesota Durands.
- Follow-up surveys for overdue members: Susanne questioned whether we could gather more useful information from members who let their subscriptions lapse. The board felt this was a good idea and Susanne will generate a survey form that Mike can insert in his usual "This is your last..." letter to overdue members. The survey will be returned to Susanne and she will present results to the board.

- **Website:** Yvonne Karsten (discussion occurred at end of meeting)

Yvonne called for ideas to improve the web site. The following summarizes the topics.

- Enhance ability of board member to upload information without tasking VoyageurWeb staff (family tree, GED file, documents, photos [72 dpi, 600 pixels wide], etc.)
- Provide more information.
 - Introduction to site
 - Family tree navigation.
 - Add to "Benefits of membership" site: family tree additions
- Improve navigation links to family tree.
- Provide a newsgroup/chat room capability
- Add GED file purchase to bookstore.
- Change site references to reflect
 - Only one or two year memberships at non-discounted rate.

- Dues will increase to \$25 on 1 Jan 2004

OLD BUSINESS

- Project to reprint Jean Durand book: Mike Durand.

Mike reported on estimates to reprint the Jean Durand book with the family tree as a hard cover edition. Bids to print hard covers copy at 100 copies: \$2800; 200 copies: \$4900. At the estimated retail price of \$50, members considered other options, including: printing a separate family tree using prior binding, reprinting the Durand book with family tree using prior binding, and every other possible combination of content and binding.

Financing options were discussed including pre-orders and donations.

ACTION: Sub committee of Mike, Alice, John, and Yvonne were to explore options and report. They were also tasked with developing a “brand” scheme for the foundation (colors, type font, size, marks, etc)

- John Adelard Durand scholarship fund: John Durand

John reported that, to date, there have been no applications for the scholarship fund. A bicycle ride benefit from Faribault to Webster is being planned for the summer 2004.

NEW BUSINESS

Guide to assist in presenting information for family stories—Susanne Krasovich

The members all felt this was an excellent idea and should be done. However, none volunteered to accomplish the task at this time. Susanne also related that each of us should feel a sense of urgency to record the stories of our parents as soon as possible. All agreed.

Term of officers and election cycle—Susanne Krasovich

Susanne questioned the length of officer terms (2 years) and the scheduling of their election (three at the same time). No motions to change made and no action taken.

MOTION: Establish the 2nd Sunday in Oct for the annual meeting.

VOTE: Passed.

MOTION: Waive written notice requirements of Article VII, Section 1. in order to vote on motion to ammend bylaws as detailed below.

VOTE: Passed.

Foundation members are not volunteering to be on the board of director and because some board members that are willing to serve are now in their second term and will be prohibited from continuing under our current bylaws, we will have empty board seats in the near future. A recommendation to amend the bylaws (Article IV, Section 4. Election of Directors) was made.

MOTION: Amend bylaw Article IV, Section 4. Election of Directors by deleting the sentence "Directors shall serve for no more than two consecutive terms."

VOTE: Passed.

ADJOURNMENT—at 3:00 pm

NEXT MEETING will be on Sunday, April 25, 2004 at Alice and Pat Keppel's unless plans change.

Minutes submitted by Richard Durand, Secretary