

Durand Heritage Foundation (DHF)

Minutes of the Semi-annual Meeting of the Board of Directors
Sunday, April 13, 2008

Location: Home of Alice & Pat Keppel, 1104 Apple Circle, Mayer, MN 55360

Present: John Durand, Chair (Board till 10/08)
Mike Durand, Treasurer (Board till 10/08, Treasurer till 10/07)
Mary Kay Brusegard (Board till 10/08)
Alice (Durand) Keppel (Board till 10/07)
Ed Durand, (Board till 10/08)

Guest: Rita Podolak

Absent: Susanne Krasovich (Board till 10/07)
Ellen (Durand) Olson (Board till 10/7)
Joanne Berres (Board till 10/08)
Anna Webber (Board till 5/09)

10:40 AM

Meeting called to order. A quorum was present.

MOTION: Accept the minutes as previously circulated (Ed Durand/Anna Webber)

VOTE: Approved.

Treasurer's Report, Mike Durand, Treasurer

As of December 31, 2007 the following were the account balances:

General Fund checking account	2,379.26
Undeposited General Fund receipts	.00
General Fund total	2,379.26
Scholarship Fund checking account	4,370.86
Scholarship Fund Investment account	16,428.51
Undeposited Scholarship Fund receipts	0.00
Scholarship Fund total	21,394.68
PayPal Account balance	47.25
Year-end Inventory	2,895.00
TOTAL cash/investments/inventory	26,120.88

As of April 13 2007 the following were the account balances:

General Fund checking account	2,679.96
Scholarship Fund checking account	2,520.86
Scholarship Fund Investment account	17,185.57
Inventory	2,895.00
TOTAL cash/investments/inventory	25,281.39
Note: \$2,000 transferred from Scholarship Fund checking account to Scholarship Fund Investment account on 1/31/08	

MOTION: Accept the Treasurer's report (Alice Keppel/Ed Durand)

VOTE: Approved

Standing Committee Reports

Records Committee, Roger Durand

No report

Newsletter Committee, John Durand for Anna Webber

- Peter Keppel announced that because of family and work pressures he will cease design/production work on the Newsletter. He will complete the Spring issue as soon as possible.
- John Durand said the immediate problem is to come up with a plan to design and produce future issues of the Newsletter. After determining that hiring Peter's work is out of the question because of the expense, the board agreed to go back to using MS Publisher for the time being.

- Mike Durand offered to print the Summer issue, which will be published in June. DHF will have to make other arrangements for subsequent issues. As our current membership has fallen below 110, we will reduce the print order correspondingly.

Research Committee, Susanne Krasovich

No report.

Membership Committee, Mike Durand

Mike Durand said that membership has fallen because of late Newsletters, etc. and indicated that he will not be mailing membership renewal materials until DHF gets its house in order.

Marketing Committee, Alice Keppel

- Alice Keppel announced that the first batch of 72 DHF “Classic” mugs were gone and that a second order had been placed for 72 more, of which orders are in hand for 17. Feedback on the mugs has been very positive. John reported that because the mugs were bigger than expected the shipping boxes he pre-ordered to hold four mugs did not permit adequate packing around the mugs, with the result that about a dozen mugs were broken in transit and had to be replaced. On this first batch of 72 mugs, therefore, DHF about broke even. Mugs will now be shipped two per box and the second batch will be sold for slightly more to increase the profit margin.
- Alice Keppel reported that she had not used and did not intend to use Enflyer and moved that DHF drop the subscription, which costs \$20 per month. Mike Durand and Rita Podolak agreed to work together to begin using Enflyer to enhance communications with DHF members. The motion was withdrawn.
- Rita Podolak presented several versions of a Newsletter file box. Feedback was very positive. After reviewing the options, the board chose one and agreed that DHF should incorporate the DHF filebox into its line of products. The DHF file box will be offered for \$15 in the U.S., shipping included. Rita will proceed with producing the DHF file boxes

New Business

Election of New Chair

John Durand reported that he had neglected to conduct elections at the Fall meeting. He announced that Ellen Durand Olson, current vice-chair, was soon moving to Wisconsin and was agreeable to being nominated as the next chair. John proposed that Ellen be nominated and elected chair and that DHF hold off on filling the other board member/officer positions until after Ellen gets back to the Midwest and can talk to potential candidates. Hearing no objection, John asked if there were any other nominations for DHF chair. Hearing none, he asked for a unanimous vote to elect Ellen Durand Olson as chair to fill the unexpired portion of the two-year term that began October, 2007. The vote was unanimous.

DHF 10th Anniversary recognition, John Durand

- John Durand reiterated that Audrey Moore will coordinate activities to commemorate the 10th Anniversary of DHF at the Pierre/Louis Durand reunion in August 2008.
- The main 10th Anniversary celebration will be September 21 at Ellen & Bob Olson’s new residence near Woodville, Wisconsin.
- In conjunction with the 10th Anniversary, the board agreed to offer DHF “Classic” tee shirts as part of the DHF product line. John Durand will work with board members to come up with a DHF tee shirt logo and take responsibility for getting the tee shirts. DHF will order 72 white tee shirts. Most will be XL but some will be XXL. Sale price will depend on cost.

Scholarship Applications

As only one application was received before the February 15 deadline, the application period was extended to March 31. Three applications have been received with the required documentation. Two of the applications are from family members. Notice of \$500 awards will be sent May 8 (John Adelard Durand’s birthday) to the three applicants. Awardees are asked to send photos and hometown newspaper information so DHF can send press releases. Award checks will be sent before July 1.

JohnnyRide 2008

The ride will take place on Saturday, September 20 and will include activities other than the ride. Peter Durand will be helping with planning and arrangements.

Next meeting

The next meeting of the DHF board of directors will be Sunday, October 12, 2008 at 10:30 a.m. at the home of Ellen & Bob Olson at their new residence near Woodville, WI. Further contact information will be forthcoming.

12:45 PM

MOTION: A motion to adjourn (Ed Durand/Mike Durand)

VOTE: Approved

Alice Keppel served a delicious lunch.

Minutes submitted by John Durand, Chair
May 5, 2008