

FINAL

Durand Heritage Foundation (DHF)

Board of Directors Meeting Minutes

Saturday, November 30, 2024

11:00 a.m. – 1:00 p.m.

Location: Home of Anna and Jack Webber, 6620 250th St., Elko, MN 55020

Present: Anna Olson Webber; Chair
Roger Durand: Member
Alice Durand Keppel, Treasurer
Maryfrances Evans, Secretary (Zoom)
Jim Evans (Zoom)
Ellen Durand Olson
Cheryl (Cheri) Durand Askew (Guest)

Absent: Ed Durand, Peter Durand

Call to Order: 11:05 a. m. A quorum was present.

Motion to approve the meeting minutes of July 7, 2023 was approved and passed.

Announcement from Chair: All board terms have expired. Election of officers and board members will be held during the New Business portion of the meeting.

Officer Reports:

Chair: Anna Webber. No report.

Vice President: Jim Evans. No report.

Secretary: Maryfrances Evans. No report.

Treasurer: Alice Durand Keppel. Anna Webber presented the treasurer's report. See Attachment #1.

Motion to approve treasurer's report approved and passed.

Committee Reports:

Membership: Alice Durand Keppel. A copy of the most recent membership mailing list of 39 members was shared.

Roger Durand sent postcards re the reprinted DURAND book to the original membership data base used by Roger and Mike Durand. A report on the 2024 reprint of "DURAND: A Family Legacy. 1636 -2012, Volume I" is attached as Attachment #2.

Currently DHF is breaking even on the hardcover books. When out of stock, future book orders will be printed on demand.

Discussion re how to refresh and maintain the membership mailing list now that DHF is exclusively online. Maryfrances Evans will investigate the "Search People Free" website to recover and update membership information.

Roger will send 60 postcards returned to him from the DURAND book mailing because of incorrect address to Alice to correct and update from the current DHF membership mailing list.

A suggestion was made to refer to members as “subscribers” as “membership” implies a cost or fee. Now that DHF is exclusively online, its contents are available to anyone at no cost.

Research: Ed Durand. No Report.

DHF Newsletter: Anna Webber, Ellen Durand Olson:

Almost all DHF newsletters and Rapidé Lu’s published since 2008 are recorded on an Excel spreadsheet that provides a digital database for reference and retrieval. Anna/Ellen will work with IT to post the newsletter covers and synopses on the DHF website.

Members/subscribers will be informed on the DHF website that copies of these newsletters are available for purchase.

Records: Roger Durand

The Family Tree genealogy lists approx 16,600 names. The genealogy, originally updated in July and January, will now be updated once a year. Roger uses three different software programs to input data.

Website/Social Media: Maryfrances Evans, Jim Evans, Ed Durand, Ellen Durand Olson, Anna Olson Webber

A motion was made and passed to accept an annual \$500 stipend from the scholarship fund to be used exclusively for DHF website maintenance expenses.

The DHF Facebook page is another point of contact for public/family interaction. Anna and Maryfrances will maintain the DHF Facebook website.

Scholarship: Anna Marie Webber, Peter Durand, Alice Durand Keppel, Ellen Durand Olson, Jim Evans, Ed Durand

Ellen Olson will write the 2024 scholarship awards notice to be posted to the DHF website.

Scholarship Fund: Peter Durand. Summary below of 2024 John Durand Scholarship Fund Activity.

“In 2024, we received 9 applications for Scholarship, and the Board approved 5 awards of \$500 each. On May 13, \$2500 was transferred from the DHF Investment account to the DHF cash account to fund the awards. Checks were written and mailed to the recipients, and all checks were cash by recipients.

The Scholarships are funded by the DHF Investment account (performance summary attached), which has a current value of \$67,763.20. Using the typical endowment payout rate of 5% of account value/year, implies that the fund could payout approximately \$3,388 next year. This is discretionary.

For general reference, I have also attached a statement package for the DHF Cash account (used for day-to-day operation), and the DHF Investment account. Using separate emails, I will forward notes and photos I received from recipients.”

New Business:

Cheryl Durand Askew was welcomed to the board.

DHF Bylaws: A motion was made and passed that Roger Durand will revise the 2021 bylaws and add a clause for dissolution. He will appoint a subcommittee to work with him on this task.

Aunt Bea's Trunk: Roger Durand digitalized the contents of three large binders of historical and family history years ago. The binders were maintained by Beatrice Durand Derick. Roger will send a file of the contents of Aunt Bea's Trunk to all board members. A question going forward is how to make this information available on the DHF website. The original hard copies of the three binders are believed to be in the possession of Mike Durand.

Election of Officers: Motion was made and passed to accept the nomination and election of the following officer and board positions.

Jim Evans, Chair, President (3yr term. November 2024-November 2027)

Roger Durand, Vice-Chair (3 yr term. Same as above).

Anna Olson Webber, Treasurer (3 yr term. Same as above).

Ellen Durand Olson, Secretary (2 yr term; November 2024 – November 2026)

Maryfrances Evans, Board member (2 yr term. Same as above).

Ed Durand, Board member (2 yr term. Same as above).

Cheryl Durand Askew, Board member (2 yr term. Same as above).

Peter Durand (1 yr term; November 2024-November 2025)

Alice Durand Keppel (1 yr term; Same as above.)

Meeting Adjourned: Motion was made and passed to adjourn meeting at 12:55 pm.

Respectfully submitted by Ellen Durand Olson. January 1, 2025.

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ATTACHMENT #2

30 Nov 2024

Report on the 2024 reprint of "DURAND A Family Legacy 1636-2012 Volume I"

In April 2024 DHF received a query about reprinting the DURAND book-out of print since 2014. University of MN printing services provided an estimate for two softcover versions of the book, one with the Jean Durand and Catherine Annennontak narrative which included a current descendant tree and one without the tree. We also priced a hardcover with the narrative plus tree.

In June we ordered 28 copies of each of the three book types. The books were delivered on 1 Aug 2024. The \$7,056.50 charge was paid from my personal bank account (as was done with the 2000 and 2003 book printing). Reimbursements for book printing and shipping expenses will occur as books are purchased through the DHF website Family Store.

Anna has the \$300 cast for the hardcover and a jump drive containing the PDF for each book.

Mark Lewandowski made updates and changes to the DHF website to enable online ordering and transmission of the orders to me. I currently maintain the book inventory and usually ship the books via USPS Media Mail rates.

Marketing included notices on the DHF website, emails to email addresses in the DHF membership database, and a postcard mailing to all addresses (active and expired memberships) in the current DHF membership database.

As of Nov 27, we sold ⁸⁴50/78 books = \$4,885. The current inventory is as follows:

Hardcover	12/28 books @ \$160	= \$1,920
Softcover, complete	2 7 /28 books @ \$75	= \$ 225
Softcover, abridged	19/28 books @ 50	= \$ 950
Inventory income at retail = \$3,090		

U of MN cost:	\$7,059
USPS/packing:	345
	\$7,404
30 Oct check--	\$2,250
Outstanding	\$5,054

Suggestions for FUTURE printing:

1. Increase profits by applying for and receiving an exemption from the 9% MN state tax (Forms ST3 and ST16).
2. Return to the 2000 and 2004 book title unless a Volume II is planned.
3. Seek bids from alternative printers.

Roger Durand
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